Transition Year Admissions Policy

Version	v1
Date Ratified by Board of Management	13th January 2022

ADMISSIONS POLICY FOR TRANSITION YEAR PROGRAMME

Applying for Transition Year Programme 2022/2023

Transition Year Mission Statement

To promote the personal, social, educational and vocational development of pupils and to prepare them for their role as autonomous, participative, and responsible members of society.

Overall Aims

The following aims are interrelated and interdependent and should be strongly reflected in every Transition Year programme:

1. Education for maturity with the emphasis on personal development including social awareness and increased social competence.
2. The promotion of general, technical and academic skills with an emphasis on interdisciplinary and self-directed learning.
3. Education through experience of adult and working life as a basis for personal development and maturity.

The Transition Year Programme at Ennis Community College / Gaelcholáiste an Chláir is not compulsory. The maximum number of available places and class groups will be dependent upon staffing, facilities and resources and will be determined annually by the Board of Management. Class size in Transition Year in 2022 will be limited to 24 students.

For acceptance into the Transition Year Programme, the school must be of the opinion that a student is capable of benefiting from participation in Transition Year and, equally, that their participation will not prevent any other student(s) from benefiting from participation. Any decision in this regard will be taken by the Transition Year Admissions Committee.

The Transition Year Admissions Committee

The Transition Year Admissions Committee will be responsible for assessing applications and offering places. The committee will comprise of:

- Transition Year Coordinator
- Year Head of the current Third Year students
- Principal
- Deputy Principal
- Career Guidance Teacher

Application Procedures

1. In January/February, students will be informed about all options available to them. Information will be delivered to Third Year Students and to parents/guardians outlining all the choices, including Transition Year, Traditional Leaving Certificate, Leaving Certificate Vocational Programme (LCVP) and the Leaving Certificate Applied Programme.
2. Those wishing to apply for Transition Year must submit their application by the specified deadline. This form will be available in the school.
3. Students who wish to apply for a place in Transition Year are required to:
    a. Fill out an application form
    b. Be interviewed regarding their application if invited to do so
4. The Admissions Committee will meet and include the following criteria in their decision making:
    - Student's Behaviour Record to date
    - Student's Attendance Record
    - Application to work over the last three years
    - Recommendation of the Year Head
    - Consultation with teaching staff
    - Suitability of the applicant to the Programme
    - Suitability of the Programme for individual applicants
5. All students who apply for Transition Year will be interviewed if invited to do so.
6. Letters of acceptance/refusal will be posted home to parents/guardians.
7. Currently enrolled students will be considered for a place in Transition Year before external applicants are considered.
8. Payment of the Transition Year deposit by the notified date will guarantee a place.
9. In the case of a student who is not offered a place in Transition Year an appeal may be made in writing to the Board of Management within 10 school days of the date places were offered. The appeal will be heard by the Board of Management at its next scheduled meeting.

Transition Year places will be allocated based on the above criteria.

Ann Norton

Cll Ann Norton

Chairperson, BOM

Brian O Donoghue

Principal